

WICKEN PARISH COUNCIL
Clerk: Rachel James
C/o 42 Chapel Lane
Wicken
CB7 5XZ
Email: clerk@wickenparishcouncil.co.uk

APPLICATION FOR HIRE OF VILLAGE GREEN

NAME:

ADDRESS:

Telephone (daytime)

Telephone (evening)

Location of Green Required

Date Green Required

Fee **£50** (Payment of the hire fee is due fourteen days prior to the date of requirement)

Signed:

Date:

For and on behalf of:
(Groups/Businesses only)

Return to: Wicken Parish Council
 C/O 42 Chapel Lane
 Wicken, Ely
 CB7 5XZ

If you wish to pay with cash, please take it to the address above. If the Clerk is not available, you will receive a receipt as soon as possible.

Please make cheques payable to Wicken Parish Council or *BACS account no 40971014 sort code 20-29-68*

Terms and conditions of payment

Hire of green or equipment - payment is due 14 days prior to the date of requirement.

Allotments – payment is due within 14 days of receipt of invoice

Non payment

All overdue payments to the Parish will be brought to the attention of the Parish Council and discussions minuted and published, therefore falling into the public domain. Sanctions for late payment may include a late payment fee of £10 and/or the withdrawal of any permissions already granted in respect of future events.