

WICKEN PARISH COUNCIL

SAFEGUARDING POLICY

TO BE REVIEWED ANNUALLY

DOCUMENT HISTORY	
Agreed	January 2020
Reviewed and agreed	January 2021
Reviewed and agreed	March 2022
Reviewed and Agreed	February 2023

WICKEN PARISH COUNCIL

Safeguarding Policy

1. Introduction

Wicken Parish Council fully accepts its role and responsibility in safeguarding children and adults at risk. This policy applies to all staff, councillors, volunteers, contractors and members or trustees of any groups reporting directly to the Council. This policy is vital to the Council's role as an owner, provider and operator of children's play areas including any facility the council provides. However, any agency working within the parish with children and adults at risk has full responsibility to ensure the users are safeguarded. The policy is underpinned by the six principles of the Care Act 2014 which emphasises that everyone in care is a human being with wants and needs. The six principles of empowerment, protection, prevention, proportionality, partnership and accountability are taken into account by the Council in its safeguarding policy.

2. Key Elements of Policy

2.1 Wicken Parish Council's primary aim is to ensure as far as possible that children and adults at risk are safe and secure in any facility or environment it provides.

2.2 Wicken Parish Council shall ensure that anyone employed by the Council shall be appropriately checked for suitability when working with or around children and adults at risk by ensuring that staff are DBS checked to a standard disclosure unless informed otherwise in which case an enhanced disclosure shall be applied for.

2.3 Wicken Parish Council shall ensure that all staff, Councillors, volunteers, contractors and members or trustees of any groups reporting directly to the Council are aware of child protection and shall know the procedure to follow if there is a child protection issue.

2.4 Wicken Parish Council shall take advice and guidance from the Local Safeguarding Children's Board, Every Child Matters and any other relevant body or agency. (*See Appendix 3: Child Protection & Safeguarding Policy Useful Contacts.*)

2.5 Wicken Parish Council's Clerk has responsibility in ensuring that all staff, Councillors, volunteers, contractors and members or trustees of any groups reporting directly to the Council are in receipt of this policy.

2.6 Wicken Parish Council understands and recognises four main types of abuse and shall ensure that all staff, Councillors, volunteers, contractors and members or trustees of any groups reporting directly to the Council are aware of and alert to types and signs of abuse and the procedure in reporting any concerns. (*See Appendix 1: Signs and Symptoms of Child Abuse.*)

2.7 Wicken Parish Council has nominated Rachel Earl, Parish Clerk, as safeguarding lead because of her appropriate training and approved DBS status.

3. Responding to Suspected incidents of Child Abuse

3.1 Wicken Parish Council shall support in every way that it can children or young people who have been abused by informing the appropriate authority. If it is suspected that abuse or poor practice is taking place there is a clear obligation to report such matters to the proper authority, the decision for such action shall be taken by the Clerk (under delegated powers) following consultation with the Chairman. The authority shall make, or cause to be made, such enquiries as they consider necessary to enable them to decide whether they should take any action to safeguard or promote the child's welfare (Children Act 1989 section 47(1)).

3.2 Wicken Parish Council shall do its best to ensure that any relevant bodies are notified of any child protection incidents and that good communication and links are made in order to safeguard children.

3.3 Wicken Parish Council shall record any concerns they have about a child immediately even if the concern needs no further action and the record must be kept in a secure and effective way.

Policy reviewed and agreed January 2021

Liz Houghton (Chair).....

Appendix 1

Wicken Parish Council: Signs and Symptoms of Child Abuse 2010

1. Neglect -

Occurs when a parent fails to meet a child's essential needs for food, clothing, shelter or medical care, or when children are left without proper supervision which leaves them unsafe or unprotected.

Some indications are:

- Consistently unkempt, dirty appearance
- Medical needs of child unmet
- Delay in the child's development without other clear cause
- Lack of responsiveness with peers or adults in everyday social situations
- Behaviour such as head banging or rocking
- Repeated failure by parents/carers to prevent injury
- Consistently inappropriately clothed for the weather
- Hazardous living conditions
- Failure to attend any sort of appointments
- Non-organic failure to thrive

2. Physical Abuse -

Occurs when parents or adults deliberately inflict injuries on a child, or do not protect the child from injury.

Some indications are:

- Unexplained injuries - bruises, scars, bites or burns, particularly if they are recurrent injuries of varying ages and types
- Child shows fear about returning home
- Withdrawal from physical contact
- Bruising on very young babies

3. Emotional Abuse -

Occurs when parents fail to show their children sufficient love or attention or when they threaten, taunt or belittle them, causing them to become nervous, withdrawn, aggressive, or disturbed in their behaviour.

Some indications are:

- Very low self-esteem
- Lack of any sense of fun
- Excessively clingy or attention seeking behaviour
- Over reactions to mistakes or over anxious to please
- Substantial failure to reach potential in learning
- Self harming; compulsive rituals
- Unusual patterns of response to others showing emotion

4. Sexual Abuse -

Occurs when an adult or older child involves a child in sexual activity to which the child does not or cannot consent, because of his or her age or understanding

Some indicators are:

- Withdrawn, fearful or aggressive behaviour to other children or adults
- Poor concentration at school or learning problems which do not match intellectual ability
- Behaviour with sexual overtones inappropriate to age
- Complaints of genital itching or pain
- Unexplained abdominal pain
- Distrust of a familiar adult or anxiety about being left with a particular person, relative, babysitter or lodger
- Unexplained gifts or money
- Apparent secrecy
- Wetting day or night when previously dry and clean
- Severe sleep disturbances or nightmares
- Chronic illness, especially throat infections
- Venereal disease or other sexually transmitted diseases
- Marked reluctance to take part in physical activity or to change clothes for PE, for example
- Phobias or panic attacks
- Self-mutilation or attempted suicide
- Running away from home

Appendix 2

Wicken Parish Council: Code of Conduct when working with children

1. This code of conduct has been produced as a guide to any Wicken Parish Council Councillors and officers who come across children.
2. Avoid physical contact unless it is justified in the context of the activity, explained to the individual, and with their permission.
3. Physical restraint may be needed to manage certain situations, such as if a fight breaks out. Ensure the purpose of your actions is clear and keep any physical intervention to the minimum required to prevent harm to any young people or others.
4. A distressed child may require physical contact, such as an arm round the shoulders, to comfort or reassure them. Try to ensure you are with, or in sight of, a colleague, and ensure the purpose of your actions is clear.
5. Conduct all dealings with children in a public environment in full view of others.
6. Do not place yourself in a situation where you may be open to suspicion or allegation, or where your actions may be misinterpreted.
7. Maintain a safe environment.
8. Avoid being alone with a child in any situation.
9. Avoid spending excessive time with a child or young person.
10. Avoid using inappropriate language in front of, about, or to a child.
11. Try not approach a child when a parent is present. If you have a concern about a child's behaviour take it up with the parent in a non-threatening way.
12. Try to use the disabled toilet when possible to avoid being in a toilet alone with a child.
13. Remember to keep calm when challenging a child's behaviour. Shouting or swearing is not a good idea and try to speak to the child in a way which you would be comfortable with someone speaking to your child.
14. Remember that children are not purposeful trying to aggravate you and generally see no wrong in what they're doing so try to explain why you are asking them to do something.
15. Never ask a child to enter the building with you.

Appendix 3:

Wicken Parish Council: Child Protection & Safeguarding Policy Useful Contacts

Cambridge and Peterborough Safeguarding Adults and Childrens Board

[Making a Referral | Cambridgeshire and Peterborough Safeguarding Partnership Board \(safeguardingcambpeterborough.org.uk\)](http://safeguardingcambpeterborough.org.uk)

Children's Social Care Services

'During office hours (08:45 am to 5.20 pm Monday to Thursday, 8.45 am to 4.25 pm Friday) you can contact Children's Social Care Services at Cambridgeshire Direct on 0345 045 5203.

If you urgently need help outside office hours you can contact Cambridgeshire Social Care on 01733 234724

Cambridgeshire Constabulary

Cambridgeshire Constabulary

Headquarters

Hinchingbrooke Park

Huntingdon

Cambridgeshire

PE29 6NP

Telephone: 01480 456111

NSPCC

NSPCC Helpline, 42 Curtain Road, London, EC2A 3NH.

Helpline website: nspcc.org.uk/reportconcern

Telephone: 0808 800 5000

Email: help@nspcc.org.uk