



Rachel Earl
Parish Clerk
42 Chapel Lane
Wicken Cambs
CB7 5XZ

Tel 01353 723619

Wicken Parish Council
Email wickenparishcouncil@eastcambs.gov.uk

**MINUTES OF THE MONTHLY MEETING HELD IN THE VILLAGE HALL
AT 19.30 HRS ON TUESDAY 5th FEBRUARY 2019**

In Attendance (a minimum of 3 Councillors must be present for business to be conducted): Cllrs E Houghton (Chair), Cllrs P Fuller, J Rogers, L Tory, C Bye, S Wilson and J Day were present. District Cllr H Ross also attended.

1 Apologies for absence and any declarations of interest.

Apologies were received and accepted from Cllr M Hawes and Cllr J Fuller. No declarations of interest were made.

2 Public Participation. The meeting will be adjourned for up to 10 minutes to allow members of the public and Councillors who have declared an interest to make a statement on matters to be discussed.

No comments were made

3 Minutes of the last meeting held on 8th January 2019.

The minutes were accepted as a true record and signed by the Chair as such.

4 Progress report on matters arising from the last meeting.

4.1 Playground equipment – The cheque from Waitrose had been returned from the bank ‘payment stopped’. Cllr Bye had contacted Waitrose, and this would be reissued in March. Cllr Bye confirmed the final total from JustGiving stood at £773.58, this would be transferred to the Parish Council bank account. The grant application would be submitted before the next meeting.

4.2 Cycle path – The planings had not yet been received, Cllr Houghton had chased Highways. The A1123 had been repaired as requested.

4.3 Mortuary Chapel and resurfacing of pathways– the clerk advised that 3 quotes had been received for the footpaths and the council were awaiting a further quote for the Mortuary Chapel. CIL money would be used for the third-party funding which was needed for the application (previously discussed and agreed). A number of policies were required with the grant submission. The clerk would investigate this through SLCC and CALC. These would be circulated via email for agreement before the next meeting.

4.4 Wheeled bin in recreation ground –The clerk had been unable to locate a suitable wheeled bin.

- 4.5** Overgrown hedge on Upware Road - Cllr Houghton had discussed this with Bob Rossiter. The hedge had still not yet been cut back
- 4.6** Housing association development at Hawes Lane – This was on the agenda
- 4.7** Mounting of the Poppy of Poppies – this is ongoing.
- 4.8** Identification of pavements for repair –Cllr Houghton had informed Bob Rossiter of the footpath outside The Maids Head. This was ongoing.
- 4.9** Speedwatch signs for Upware – Cllr Tory advised that the URA had decided the cost of the signs was too much.
- 4.10** Replacement of street light PC2, Chapel Lane/Lower Road – This was on the agenda.
- 4.11** Easement not already granted over land at Cross Green – ongoing
- 4.12** Online GP booking system – Cllr Wilson had asked the Swallowtails and feedback suggested that, although the doctors preferred patients to use the online system, appointments could still be made via telephone. This would continue to be monitored.
- 4.13** Damaged post near war memorial – These had now been replaced. Thanks were extended to Cllr Day for doing this.
- 4.14** Breeds Drove – This was ongoing.
- 4.15** Upware Open Space – This was now with the solicitors to transfer the ownership of the land to the Parish Council. Cllr Tory confirmed this had now been fenced.
- 4.16** Website – The request for a parishioner to update the website had been put in the Around and About.

5 County and District Councillor Reports.

There were no matters to report

6 Financial matters.

6.1 Bill payments

e-on	DDR for electricity for changing rooms 2/12/18-2/1/19	£17.35
Wicken Village Hall	October 2018 to December 2018	£72.00
Wave	DDR for water supply for the cemetery 4/9/18 – 3/12/18	£9.24
Wave	DDR for water supply for the pavilion 4/9/18-3/12/18	£18.74
SLCC	Annual membership for Clerk	£114.00
Rachel Earl	Clerk wages January 2019	£323.93
Rachel Earl	Clerk wages February 2019	£323.93
HMRC PAYE	Clerk PAYE for January and February 2019	£161.60

A&M Window Cleaning	Cleaning of bus shelters	£45.00
---------------------	--------------------------	--------

6.2 Monthly finance update

The financial update shows the Parish Council is in a stable financial position.

7 Parish Street Lights

The clerk had received a quote to supply, install and re-wire new LED lantern for PC2 in Chapel Lane which was £593.47 excluding vat. The Parish Council had previously received a quote of £721.41 to mend PC2A in Drury Lane. Cllr Houghton pointed out that PC2 in Chapel Lane also required attention. The council currently had £2k of CIL money set aside for street lights. Cllr Houghton, Cllr Rogers and the clerk had reviewed the Neighbourhood Planning Understanding CIL document and the rules on ECDC and were of one mind that the CIL money could be used under the criteria of:

- Community safety facilities
- Necessary to support development

The councillors would like the clerk to enquire if there would be a cheaper rate if the 3 street lights needing attention were done at the same time.

The councillors asked the clerk to report the following street lights:

- Hawes Lane
- Old School Road – Upware

8. Clerk's Training

The clerk had identified 2 courses which were needed:

- SLCC online course - Introduction to Local Council Administration – The Essential Knowledge £99 + vat
- SLCC Webinar – Managing Local Elections £60 + vat

Acceptance of this request was proposed by Cllr Rogers and seconded by Cllr Wilson. All were in favour.

9. Village Clean Up

The date for the next village clean up is Sunday 24th March 2019. The clerk would ask Peter Rash if he was available to organise this again this year.

10. Open Space at the Entrance to New Hawes Lane Development

The council had received an email from Mike Sugden of the CHS Group asking if the council would consider taking control of the open space on the proposed new Hawes Lane development. The council discussed the proposal and agreed that they would not take control of the land.

11 Planning matters.

11.1. 17/01945/OUT Residential development of 6no. new dwellings – Land adjacent to 14 Church Road Wicken Cambridgeshire. Amendment involves retention of existing tree, addition of visibility splays and indicative vehicle parking/manoeuvring area.

The clerk had requested an extension, but this had been refused by ECDC. The Chair had requested the clerk to send the following response on behalf of the council:

The proposed development, by way of virtue of its location and scale, would amount to a visual intrusive form of development in this countryside location, such that it would cause significant and demonstrable harm to the character and appearance of the countryside and the setting of the surrounding area to an extent which would demonstrably outweigh the limited benefits of the proposal. As such it is contrary to policies LP22 and LP28 of the Submitted Local Plan 2018 and paragraph 11 of the National Planning Policy Framework.

The Parish Council had subsequently been informed that the planning application had been approved by ECDC. The council requested the clerk contact the Head of Planning at ECDC and formally ask the reasons behind the acceptance.

11.2 E/3006/18/CW Retention of three portable buildings to provide material testing laboratory and additional ancillary meeting and/or training room ancillary to the existing permitted use and operations – Dimmocks Cote Quarry, Stretham Road, Wicken, Cambridgeshire.

The council had no objections.

11.3 18/01433/FUM The construction of 16 affordable dwellings including the widening of Hawes Lane, new adoptable roadways, external work is and parking – Land Rear of 9 to 17 Hawes Lane, Wicken, Cambridgeshire

The council had no objections but would like it noted that, with local knowledge of the area, they were concerned about the under estimations of the vehicle movements in relation to the residents and businesses in that area of the village.

11.4 18/01757/RMA Approval of the details for reserved matters for appearance, layout, and scale of planning application 16/01633/OUT for erection of one dwelling – Hall Farm, 71 Church Road, Wicken, Ely, Cambridgeshire

The council rejects the planning application for the following reasons:

- Over development of the site in relation to size, scale and bulk
- Dominates the adjacent property
- Not in keeping with the street scene
- Detrimental effect on the main approach into Wicken
- Affects the views of the Church
- Affects a listed building

The Parish Council requested the District Councillor Ross ‘called in’ the application to the planning committee.

11.5 Update on planning applications granted

11.5.1 As previously stated, the application for 6 new houses on Church Road had been approved

11.5.2 The garage and store facility to existing house at 48 Drury Lane Wicken had been withdrawn.

12 Items for information.

12.1 Permission had been received for the crown reduction of a tree at 19 High Street Wicken.

12.2 A request had been received from Sgt Mark Rabel to attend a meeting to discuss any issues that the village may have. The council confirmed they would like Sgt Rabel to attend. The clerk will inform him of the dates of the next meetings.

12.3 Cllr Houghton advised that vehicles belonging to David Frear had driven across Pond Green and damaged the grass. Cllr Houghton had discussed this with both the workers and the office staff and had repeatedly asked them to park on the road. The council agreed that the clerk should invoice David Frear for £150 + vat to repair the damage.

12.4 Cllr Houghton advised that the owners of Bakers cottage had put the cottage up for sale. The council had previously agreed that the owners could fence a small part of the green in front of the cottage but would like this removed before the sale of the house. This would be put on the next agenda.

12.5 Cllr Tory advised that the Upware Residents Association had been successful in receiving a grant from the British Heart Foundation to purchase a defibrillator for Upware which would be sited at the pub.

12.6 Cllr Bye advised that Calloo now had an app which could be used with the outdoor gym equipment to log workouts.

12.7 Cllr Day advised that Highways had repaired High Fen Road.

12.8 The order of the agenda would be amended in the future so planning matters followed Financial matters.

There were no further items for information.

The meeting closed at 9.15pm